

**UNIVERSITY OF SOUTH FLORIDA**

**Undergraduate Council**

Minutes for February 23, 2015

*Present:* Brianne Stanback, Chair (CBCS), Claudia Dold (LIB), Sara Dykins Callahan (CAS), Jim King (EDU), Leslie Lockett *for Kathi Katz* (CON), Richard Plank (BUS), Benjamin Predmore (CAS), Jill Roberts (COPH)

*Absent:* Claudia Cooperman (at-Large), Hana Osman (at-Large), *excused*

*Guests*

*/Ex Officio:* David Arbesu (CAS), Mei-Hsuan Chiang (CAS), Robert Criss (CAS), Nell Faucette (COEDU), Cynthia Brown Hernandez (UGS), Janet Moore (UGS), Louis Gray (Registrar's Office), Kim Lersch (CAS), Rolanda Lewis (Registrar's Office), Sue RiCharde (UGS), Kara Steinman (CoTA)

The meeting was called to order at 3:01pm.

1. Welcome and Announcements
2. Approval of Minutes - The minutes of the 2/9/15 meeting were approved with one attendance change.
3. Old Business
4. New Business
  - a. Overview of pre-proposal approval process
    - i. Chair Stanback led a discussion on the UGC's procedures for approving pre-proposals for potential new undergraduate majors at USF. She handed out a review guide to the council members which will also be distributed electronically. She encouraged the UGC to think of this process as vetting an idea, and to invite the proposer to the meeting when it will be discussed. It is important to move these pre-proposals along in order for them to secure a place on the BOG's "work plan." She asked that they review the proposals with the following questions in mind: Does the program description make sense in terms of a separate major? Is there unnecessary program duplication? Will the major be able to attract students? It is after the pre-proposal is approved and the entire pre-proposal approval process is completed (including departmental and college-level approvals) that the UGC then reviews and approves/disapproves the full program proposal.
5. Consent Agenda All consent agenda items approved
  - a. [COM 3051 Analyzing Culture & Media](#) (*remove pre-requisite*)
  - b. [COM 4414 Race & Gender in Popular Film & Television](#) (*change pre-requisites*)
  - c. [COM 4931 Special Topics in Media Analysis](#) (*remove pre-requisites*)
  - d. [GEO 4265 Soil Genesis and Classification](#) (*change pre-requisites*)
  - e. [GIS 4035C Remote Sensing of Enving](#)
  
  - h. [PET 4432 Instructional Design & Content: P.E. Elem](#) (*change title and objectives*)
  - i. [PET 4947 Internship in Teaching Physical Education: Second](#) (*change co-requisites and objectives*)
  - j. [PGY 3410C Intermediate Photography](#) (*remove pre-requisites, add permit*)
6. Old Business (Course Proposals Under Review)
  - a. Course Proposals

5. [SPT 4380 THE LEGACY OF AL-ANDALUS](#) (Cooperman) proposal withdrawn by proposer
  6. [SPW 4705 THE CREATIVE GENIUS OF THE GOLDEN AGE](#) (Cooperman) approved pending changes
- ii. Previously Tabled Curriculum
1. [Environmental Health and Safety Minor](#) (Roberts) proposal withdrawn