

A. General Information

A0 Respondent Information (Not for Publication)

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A0	Are your responses to the CDS posted for reference on your institution's Web site?		Yes	No
			x	
A0	If yes, please provide the URL of the corresponding Web page:			
		www.usfsm.edu/institutional-research/reports/		

A0A We invite you to indicate if there are items on the CDS for which you cannot use the requested analytic convention, cannot provide data for the cohort requested, whose methodology is unclear, or about which you have questions or comments in general. This information will not be published but will help the publishers further refine CDS items.

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A1 Address Information

A1	Name of College/University:	University of South Florida Sarasota-Manatee
A1	Mailing Address:	8350 North Tamiami Trail
A1	City/State/Zip/Country:	Sarasota, FL 34243
A1	Street Address (if different):	
A1	City/State/Zip/Country:	
A1	Main Phone Number:	941-359-4200
A1	WWW Home Page Address:	usfsm.edu
A1	Admissions Phone Number:	941-359-4330
A1	Admissions Toll-Free Phone Number:	
A1	Admissions Office Mailing Address:	8350 North Tamiami Trail
A1	City/State/Zip/Country:	Sarasota, FL 34243
A1	Admissions Fax Number:	
A1	Admissions E-mail Address:	admissions@sar.usf.edu
A1	If there is a separate URL for your school's online application, please specify:	
A1	If you have a mailing address other than the above to which applications should be sent, please provide:	

A2 Source of institutional control (Check only one):

A2	Public	<input checked="" type="checkbox"/>
A2	Private (nonprofit)	<input type="checkbox"/>
A2	Proprietary	<input type="checkbox"/>

A3 Classify your undergraduate institution:

A3	Coeducational college	<input checked="" type="checkbox"/>
A3	Men's college	<input type="checkbox"/>
A3	Women's college	<input type="checkbox"/>

A4 Academic year calendar:

A4	Semester	<input checked="" type="checkbox"/>
A4	Quarter	<input type="checkbox"/>
A4	Trimester	<input type="checkbox"/>
A4	4-1-4	<input type="checkbox"/>
A4	Continuous	<input type="checkbox"/>
A4	Differs by program (describe):	
A4	Other (describe):	

A5 Degrees offered by your institution:

A5	Certificate	
A5	Diploma	
A5	Associate	x
A5	Transfer Associate	
A5	Terminal Associate	
A5	Bachelor's	x
A5	Postbachelor's certificate	
A5	Master's	x
A5	Post-master's certificate	x
A5	Doctoral degree research/scholarship	
A5	Doctoral degree – professional practice	
A5	Doctoral degree -- other	



B1



B1
B1



The items in this section correspond to data elements collected by the IPEDS Web-based Data Collection System's Graduation Rate Survey (GRS). For complete instructions and definitions of data elements, see the IPEDS GRS instructions and glossary on the 2015 Web-based survey.

For Bachelor's or Equivalent Programs

Please provide data for the Fall 2010 cohort if available. If Fall 2010 cohort data are not available, provide data for the Fall 2009 cohort.

Fall 2010 Cohort

Report for the cohort of full-time first-time bachelor's (or equivalent) degree-seeking undergraduate students who entered in Fall 2010. Include in the cohort those who entered your institution during the summer term preceding Fall 2010.

B4	Initial 2010 cohort of first-time, full-time bachelor's (or equivalent) degree-seeking undergraduate students; total all students:	0
B5	Of the initial 2010 cohort, how many did not persist and did not graduate for the following reasons: death, permanent disability, service in the armed forces, foreign aid service of the federal government, or official church missions; total allowable exclusions:	
B6	Final 2010 cohort, after adjusting for allowable exclusions: (subtract question B5 from question B4)	0
B7	Of the initial 2010 cohort, how many completed the program in four years or less (by August 31, 2014):	
B8	Of the initial 2010 cohort, how many completed the program in more than four years but in five years or less (after August 31, 2014 and by August 31, 2015):	
B9	Of the initial 2010 cohort, how many completed the program in more than five years but in six years or less (after August 31, 2015 and by August 31, 2016):	
B10	Total graduating within six years (sum of questions B7, B8, and B9):	
B11	Six-year graduation rate for 2010 cohort (question B10 divided by question B6):	#DIV/0!

Fall 2009 Cohort

Report for the cohort of full-time first-time bachelor's (or equivalent) degree-seeking undergraduate students who entered in Fall 2009. Include in the cohort those who entered your institution during the summer term preceding Fall 2009.

B4	Initial 2008 cohort of first-time, full-time bachelor's (or equivalent) degree-seeking undergraduate students; total all students:	0
B5	Of the initial 2009 cohort, how many did not persist and did not graduate for the following reasons: death, permanent disability, service in the armed forces, foreign aid service of the federal government, or official church missions; total allowable exclusions:	
B6	Final 2009 cohort, after adjusting for allowable exclusions: (subtract question B5 from question B4)	0
B7	Of the initial 2009 cohort, how many completed the program in four years or less (by August 31, 2013):	
B8	Of the initial 2009 cohort, how many completed the program in more than four years but in five years or less (after August 31, 2013 and by August 31, 2014):	
B9	Of the initial 2008 cohort, how many completed the program in more than five years but in six years or less (after August 31, 2013 and by August 31, 2014):	
B10	Total graduating within six years (sum of questions B7, B8, and B9):	0

B11	Six-year graduation rate for 2009 cohort (question B10 divided by question B6):	#DIV/0!
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For Two-Year Institutions

Please provide data for the 2013 cohort if available. If 2013 cohort data are not available, provide data for the 2012 cohort.

2013 Cohort

B12	Initial 2013 cohort, total of first-time, full-time degree/certificate-seeking students:	
B13	Of the initial 2013 cohort, how many did not persist and did not graduate for the following reasons: death, permanent disability, service in the armed forces, foreign aid service of the federal government, or official church missions; total allowable exclusions:	
B14	Final 2013 cohort, after adjusting for allowable exclusions (Subtract question B13 from question B12):	0
B15	Completers of programs of less than two years duration (total):	
B16	Completers of programs of less than two years within 150 percent of normal time:	
B17	Completers of programs of at least two but less than four years (total):	
B18	Completers of programs of at least two but less than four-years within 150 percent of normal time:	
B19	Total transfers-out (within three years) to other institutions:	
B20	Total transfers to two-year institutions:	
B21	Total transfers to four-year institutions:	

2012 Cohort

B12	Initial 2012 cohort, total of first-time, full-time degree/certificate-seeking students:	0
B13	Of the initial 2012 cohort, how many did not persist and did not graduate for the following reasons: death, permanent disability, service in the armed forces, foreign aid service of the federal government, or official church missions; total allowable exclusions:	
B14	Final 2012 cohort, after adjusting for allowable exclusions (Subtract question B13 from question B12):	0
B15	Completers of programs of less than two years duration (total):	
B16	Completers of programs of less than two years within 150 percent of normal time:	
B17	Completers of programs of at least two but less than four years (total):	
B18	Completers of programs of at least two but less than four-years within 150 percent of normal time:	
B19	Total transfers-out (within three years) to other institutions:	
B20	Total transfers to two-year institutions:	
B21	Total transfers to four-year institutions:	

Retention Rates

Report for the cohort of all full-time, first-time bachelor's (or equivalent) degree-seeking undergraduate students who entered in Fall 2015 (or the preceding summer term). The initial cohort may be adjusted for students who departed for the following reasons: death, permanent disability, service in the armed forces, foreign aid service of the federal government or official church missions. No other adjustments to the initial cohort should be made.

B22	For the cohort of all full-time bachelor's (or equivalent) degree-seeking undergraduate students who entered your institution as freshmen in Fall 2014 (or the preceding summer term), what percentage was enrolled at your institution as of the date your institution calculates its official enrollment in Fall 2016?	85.00%
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C5	Visual/Performing Arts		
C5	Other (specify)	2	

Basis for Selection

C6 Do you have an open admission policy, under which virtually all secondary school graduates or students with GED equivalency diplomas are admitted without regard to academic record, test scores, or other qualifications? If so, check which applies:

C6	Open admission policy as described above for all students	
C6	Open admission policy as described above for most students, but--	
C6	selective admission for out-of-state students	
C6	selective admission to some programs	
C6	other (explain):	

C7 **Relative importance of each of the following academic and nonacademic factors in first-time, first-year, degree-seeking (freshman) admission decisions.**

C7		Very Important	Important	Considered	Not Considered
C7	Academic				
C7	Rigor of secondary school record	x			
C7	Class rank		x		
C7	Academic GPA	x			
C7	Standardized test scores		x		
C7	Application Essay		x		
C7	Recommendation(s)			x	
C7	Nonacademic				
C7	Interview			x	
C7	Extracurricular activities			x	
C7	Talent/ability			x	
C7	Character/personal qualities			x	
C7	First generation			x	
C7	Alumni/ae relation				x
C7	Geographical residence				x
C7	State residency				x
C7	Religious affiliation/commitment				x
C7	Racial/ethnic status				x
C7	Volunteer work			x	
C7	Work experience			x	
C7	Level of applicant's interest			x	

SAT and ACT Policies

C8 **Entrance exams**

C8A		Yes	No
C8A	Does your institution make use of SAT, ACT, or SAT Subject Test scores in admission decisions for first-time, first-year, degree-seeking applicants?	x	

C8A If yes, place check marks in the appropriate boxes below to reflect your institution's policies for use in admission for Fall 2018.

C8A		ADMISSION				
C8A		Require	Recommend	Require for Some	Consider if Submitted	Not Used
C8A	SAT or ACT	x				
C8A	ACT only					
C8A	SAT only					
C8A	SAT and SAT Subject Tests or ACT					
C8A	SAT Subject Tests only		x	x		

C8B If your institution will make use of the ACT in admission decisions for first-time, first-year, degree-seeking applicants for Fall 2018, please indicate which ONE of the following applies: (regardless of whether the writing score will be used in the admissions process):

C8B	ACT with writing required	
C8B	ACT with writing recommended	
C8B	ACT with or without writing accepted	x

C8B If your institution will make use of the SAT in admission decisions for first-time, first-year, degree-seeking applicants for Fall 2018 please indicate which ONE of the following applies (regardless of whether the Essay score will be used in the admissions process:

C8B SAT with Essay component required	
C8B SAT with Essay component recommended	
C8B SAT with or without Essay component accepted	x

C8C Please indicate how your institution will use the SAT or ACT writing component; check all that apply:

C8C	SAT essay	ACT essay
C8C For admission		
C8C For placement		
C8C For advising		
C8C In place of an application essay		
C8C As a validity check on the application essay		
C8C No college policy as of now		
C8C Not using essay component	x	x

C8D In addition, does your institution use applicants' test scores for academic advising?

C8D	Yes	No
		x

C8E Latest date by which SAT or ACT scores must be received for fall-term admission	May 1st
C8E Latest date by which SAT Subject Test scores must be received for fall-term admission	

C8F If necessary, use this space to clarify your test policies (e.g., if tests are recommended for some students, **C8F**

C8G Please indicate which tests your institution uses for placement (e.g., state tests):

C8G SAT	
C8G ACT	
C8G SAT Subject Tests	
C8G AP	
C8G CLEP	
C8G Institutional Exam	
C8G State Exam (specify):	

Freshman Profile

Provide percentages for ALL enrolled, degree-seeking, full-time and part-time, first-time, first-year (freshman) students enrolled in Fall 2016, including students who began studies during summer, international students/nonresident aliens, and students admitted under special arrangements.

C9 Percent and number of first-time, first-year (freshman) students enrolled in Fall 2016 who submitted national standardized (SAT/ACT) test scores. Include information for ALL enrolled, degree-seeking, first-time, first-year (freshman) students who submitted test scores. Do not include partial test scores (e.g., mathematics scores but not critical reading for a category of students) or combine other standardized test results (such as TOEFL) in this item. Do not convert SAT scores to ACT scores and vice versa. **Do convert New SAT scores (2016) to Old SAT scores using the College Board's concordance tools and tables (sat.org/concordance).**

C9	Percent submitting SAT scores	71%	Number submitting SAT scores	72
C9	Percent submitting ACT scores	76%	Number submitting ACT scores	77

Common Data Set 2016-2017

C9		25th Percentile	75th Percentile
C9	SAT Critical Reading	508	600
C9	SAT Math	478	580
	SAT Writing	480	570
	SAT Essay	7	8
C9	ACT Composite	21	26
C9	ACT Math	21	25
C9	ACT English	21	26
C9	ACT Writing	18	23

C9		SAT Critical Reading	SAT Math	SAT Writing
C9	700-800	0.00%	1.00%	3.00%
C9	600-699	33.00%	18.00%	13.00%
C9	500-599	49.00%	46.00%	50.00%
C9	400-499	18.00%	32.00%	28.00%
C9	300-399	0.00%	3.00%	3.00%
C9	200-299	0.00%	0.00%	0.00%
	Totals should = 100%	100.00%	100.00%	97.00%
C9		ACT Composite	ACT English	ACT Math
C9	30-36	4.00%	10.00%	5.00%
C9	24-29	49.00%	39.00%	35.00%
C9	18-23	45.00%	47.00%	57.00%
C9	12-17	1.00%	4.00%	3.00%
C9	6-11	0.00%	0.00%	0.00%
C9	Below 6	0.00%	0.00%	0.00%
	Totals should = 100%	99.00%	100.00%	100.00%

C10

C10	27%
C10	56%
C10	95% Top half +
C10	5% bottom half = 100%
C10	2%
C10	61%



C13 Can it be waived for applicants with financial need? X

C13

C13 Same fee: X

C13 Free:

C13 Reduced:

C13  Yes No

C13 Can on-line application fee be waived for applicants with financial need? X











C21

X

C21

C21 First or only early decision plan closing date

C21 First or only early decision plan notification date

C21 Other early decision plan closing date

C21

C21

C21

C21 Number of applicants admitted under early decision plan

C21 Please provide significant details about your early decision plan:

C22 **Early action**

C22

Yes

No

C22 Do you have a nonbinding early action plan whereby students are notified of an admission decision well in advance of the regular notification date but do not have to commit to attending your college?

X

C22 If "yes," please complete the following:

C22 Early action closing date

C22 Early action notification date

C22 Is your early action plan a "restrictive" plan under which you limit students from applying to other early plans?

C22

Yes

No

C22

D. TRANSFER ADMISSION

Fall Applicants

D1		Yes	No
D1	Does your institution enroll transfer students? (If no, please skip to Section E)	X	
D1	If yes, may transfer students earn advanced standing credit by transferring credits earned from course work completed at other colleges/universities?	X	

D2 Provide the number of students who applied, were admitted, and enrolled as degree-seeking transfer students in Fall 2016.

D2		Applicants	Admitted Applicants	Enrolled Applicants
D2	Men	242	155	126
D2	Women	409	281	206
D2	Total	651	436	332

Application for Admission

D3 Indicate terms for which transfers may enroll:

D3	Fall	
D3	Winter	
D3	Spring	
D3	Summer	

D4		Yes	No
D4	Must a transfer applicant have a minimum number of credits completed or else must apply as an entering freshman?	x	
D4	If yes, what is the minimum number of credits and the unit of measure?	12	

D5 Indicate all items required of transfer students to apply for admission:

D5	Required of All	Recommended of All	Recommended of Some	Required of Some	Not Required
D5	High school transcript			X	
D5	College transcript(s)	X			
D5	Essay or personal statement				X
D5	Interview				X
D5	Standardized test scores			X	
D5	Statement of good standing from prior institution(s)			X	

D6	If a minimum high school grade point average is required of transfer applicants, specify (on a 4.0 scale):	2.50
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D7	If a minimum college grade point average is required of transfer applicants, specify (on a 4.0 scale):	2.00
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D8 List any other application requirements specific to transfer applicants:

D9 List application priority, closing, notification, and candidate reply dates for transfer students. If applications are reviewed on a continuous or rolling basis, place a check mark in the "Rolling admission" column.

D9	Priority Date	Closing Date	Notification Date	Reply Date	Rolling Admission
D9	Fall				X
D9	Winter				
D9	Spring				X
D9	Summer				X

D10		Yes	No
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D10	Does an open admission policy, if reported, apply to transfer students?		x
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D11 Describe additional requirements for transfer admission, if applicable:

Transfer Credit Policies

D12	Report the lowest grade earned for any course that may be transferred for credit:	1.00	
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D13		Number	Unit Type
D13	Maximum number of credits or courses that may be transferred from a two-year institution:	no max	

D14		Number	Unit Type
D14	Maximum number of credits or courses that may be transferred from a four-year institution:	no max	

D15	Minimum number of credits that transfers must complete at your institution to earn an associate degree:	30.00	
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D16	Minimum number of credits that transfers must complete at your institution to earn a bachelor's degree:	30.00	
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D17 Describe other transfer credit policies:

E. ACADEMIC OFFERINGS AND POLICIES

E1 Special study options: Identify those programs available at your institution. Refer to the glossary for definitions.

E1	Accelerated program	
E1	Cooperative education program	
E1	Cross-registration	x
E1	Distance learning	x
E1	Double major	x
E1	Dual enrollment	x
E1	English as a Second Language (ESL)	
E1	Exchange student program (domestic)	
E1	External degree program	
E1	Honors Program	x
E1	Independent study	x
E1	Internships	x
E1	Liberal arts/career combination	
E1	Student-designed major	
E1	Study abroad	x
E1	Teacher certification program	x
E1	Weekend college	
E1	Other (specify):	

E2 This question has been removed from the Common Data Set.

E3 Areas in which all or most students are required to complete some course work prior to graduation:

E3	Arts/fine arts	
E3	Computer literacy	
E3	English (including composition)	x
E3	Foreign languages	x
E3	History	
E3	Humanities	x
E3	Mathematics	x
E3	Philosophy	
E3	Sciences (biological or physical)	x
E3	Social science	x
E3	Other (describe):	

Library Collections: The CDS Publishers will collect library data again when a new Academic Libraries Survey is in place.



F1



G. ANNUAL EXPENSES

G0 Please provide the URL of your institution's net price calculator:

Provide 2017-2018 academic year costs of attendance for the following categories that are applicable to your institution.

Check here if your institution's 2017-2018 academic year costs of attendance are not available at this time and provide an approximate date (i.e., month/day) when your institution's final 2017-2018 academic year costs of attendance will be available:

G1 Undergraduate full-time tuition, required fees, room and board List the typical tuition, required fees, and room and board for a full-time undergraduate student for the FULL 2017-2018 academic year (30 semester or 45 quarter hours for institutions that derive annual tuition by multiplying credit hour cost by number of credits). A full academic year refers to the period of time generally extending from September to June; usually equated to two semesters, two trimesters, three quarters, or the period covered by a four-one-four plan. Room and board is defined as double occupancy and 19 meals per week or the maximum meal plan. Required fees include only charges that all full-time students must pay that are not included in tuition (e.g., registration, health, or activity fees.) Do not include optional fees (e.g., parking, laboratory use).

G1	First-Year	Undergraduates
G1 PRIVATE INSTITUTIONS Tuition:		
G1 PUBLIC INSTITUTIONS Tuition:		
In-district	\$4,206	\$4,206
G1 PUBLIC INSTITUTIONS In-state (out-of-district):	\$4,206	\$4,206
G1 PUBLIC INSTITUTIONS Out-of-state:	\$15,121	\$15,121
G1 NONRESIDENT ALIENS Tuition:	\$15,121	\$15,121
G1 REQUIRED FEES:	\$1,381	\$1,381
G1 ROOM AND BOARD: (on-campus)		
G1 ROOM ONLY: (on-campus)		
G1 BOARD ONLY: (on-campus meal plan)		
G1 Comprehensive tuition and room and board fee (if your college cannot provide separate tuition and room and board fees):		
G1 Other:		
G2	Minimum	Maximum
G2 Number of credits per term a student can take for the stated full-time tuition	15	15
G3	Yes	No
G3 Do tuition and fees vary by year of study (e.g., sophomore, junior, senior)?	x	
G4	Yes	No
G4 Do tuition and fees vary by undergraduate instructional program?	x	
G4	%	
G4 If yes, what percentage of full-time undergraduates pay more than the tuition and fees reported in G1?		

G5 Provide the estimated expenses for a typical full-time undergraduate student:

	Residents	Commuters (living at home)	Commuters (not living at home)
G5 Books and supplies		\$1,200	\$1,200
G5 Room only			
G5 Board only			
G5 Room and board total (if your college cannot provide separate room and board figures for commuters not living at home):			\$4,700
G5 Transportation		\$1,600	\$1,600
G5 Other expenses		\$2,500	\$2,500

G6 Undergraduate per-credit-hour charges (tuition only)

G6 PRIVATE INSTITUTIONS:	
G6 PUBLIC INSTITUTIONS In-district:	\$140.21
G6 PUBLIC INSTITUTIONS In-state (out-of-district):	\$140.21
G6 PUBLIC INSTITUTIONS Out-of-state:	\$468.89
G6 NONRESIDENT ALIENS:	\$468.89



* students who did not graduate or who graduated with another degree or certificate (but no bachelor's degree)

H4	Provide the number of students in the 2016 undergraduate class who started at your institution as first-time students and received a bachelor's degree between July 1, 2015 and June 30, 2016. Exclude students who transferred into your institution	54
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Number and percent of students in class (defined in H4 above) borrowing from federal, non-federal, and any loan sources, and the average (or mean) amount borrowed. **NOTE: The "Average per-undergraduate-borrower cumulative principal borrowed," is designed to provide better information about student borrowing from federal and nonfederal (institutional, state, commercial) sources. The numbers, percentages, and averages for each row should be based only on the loan source specified for the particular row. For example, the federal loans average (row b) should only be the cumulative average of federal loans and the private loans average (row e) should only be the cumulative average of private loans.**

H5	Source/Type of Loan	Number in the class (defined in H4 above) who borrowed from the types of loans specified in the first column	Percent of the class (defined above) who borrowed from the types of loans specified in the first column (nearest 1%)	Average per-undergraduate-borrower cumulative principal borrowed from the types of loans specified in the first column (nearest \$1)
	a) Any loan program: Federal Perkins, Federal Stafford Subsidized and Unsubsidized, institutional, state, private loans that your institution is aware of, etc. Include both Federal Direct Student Loans and Federal Family Education Loans.	26	48.10%	\$16,502
	b) Federal loan programs: Federal Perkins, Federal Stafford Subsidized and Unsubsidized. Include both Federal Direct Student Loans and Federal Family Education Loans.	26	48.10%	\$16,156
	c) Institutional loan programs.	0	0.00%	
	d) State loan programs.	0	0.00%	
	e) Private student loans made by a bank or lender.	2	3.70%	\$4,497

Aid to Undergraduate Degree-seeking Nonresident Aliens (Note: Report numbers and dollar amounts for the same academic year checked in item H1.)

H6 Indicate your institution's policy regarding institutional scholarship and grant aid for undergraduate degree-seeking nonresident aliens:

H6	Institutional need-based scholarship or grant aid is available	
H6	Institutional non-need-based scholarship or grant aid is available	x
H6	Institutional scholarship or grant aid is not available	

H6	If institutional financial aid is available for undergraduate degree-seeking nonresident aliens, provide the number of undergraduate degree-seeking nonresident aliens who were awarded need-based or non-need-based aid:	3
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H6	Average dollar amount of institutional financial aid awarded to undergraduate degree-seeking nonresident aliens:	\$5,466
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H6	Total dollar amount of institutional financial aid awarded to undergraduate degree-seeking nonresident aliens:	\$16,398
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H14	Academics	x	x
H14	Alumni affiliation		
H14	Art	x	
H14	Athletics	x	
H14	Job skills		
H14	ROTC	x	
H14	Leadership	x	
H14	Minority status		
H14	Music/drama	x	
H14	Religious affiliation		
H14	State/district residency	x	

H15 If your institution has recently implemented any major financial aid policy, program, or initiative to make your institution more affordable to incoming students such as replacing loans with grants, or waiving costs for families below a certain income level please provide details below:

I. INSTRUCTIONAL FACULTY AND CLASS SIZE

Please report the number of instructional faculty members in each category for Fall 2016. Include faculty who are on your institution's payroll on the census date your institution uses for

11 IPEDS/AAUP.

The following definition of full-time instructional faculty is used by the American Association of University Professors (AAUP) in its annual Faculty Compensation Survey (the part time definitions are not used by AAUP). Instructional Faculty is defined as those members of the instructional-research staff whose major regular assignment is instruction, including those with released time for research. Use the chart below to determine inclusions and exclusions:

	Full-time	Part-time
(a) instructional faculty in preclinical and clinical medicine, faculty who are not paid (e.g., those who donate their services or are in the military), or research-only faculty, post-doctoral fellows, or pre-doctoral fellows	Exclude	Include only if they teach one or more non-clinical credit courses
(b) administrative officers with titles such as dean of students, librarian, registrar, coach, and the like, even though they may devote part of their time to classroom instruction and may have faculty status	Exclude	Include if they teach one or more non-clinical credit courses
(c) other administrators/staff who teach one or more non-clinical credit courses even though they do not have faculty status	Exclude	Include
(d) undergraduate or graduate students who assist in the instruction of courses, but have titles such as teaching assistant, teaching fellow, and the like	Exclude	Exclude
(e) faculty on sabbatical or leave with pay	Include	Exclude
(f) faculty on leave without pay	Exclude	Exclude
(g) replacement faculty for faculty on sabbatical leave or leave with pay	Exclude	Include

Full-time instructional faculty: faculty employed on a full-time basis for instruction (including those with released time for research)

Part-time instructional faculty: Adjuncts and other instructors being paid solely for part-time classroom instruction. Also includes full-time faculty teaching less than two semesters, three quarters, two trimesters, or two four-month sessions. Employees who are not considered full-time instructional faculty but who teach one or more non-clinical credit courses may be counted as part-time faculty.

Minority faculty: includes faculty who designate themselves as Black, non-Hispanic; American Indian or Alaska Native; Asian, Native Hawaiian or other Pacific Islander, or Hispanic.

Doctorate: includes such degrees as Doctor of Philosophy, Doctor of Education, Doctor of Juridical Science, and Doctor of Public Health in any field such as arts, sciences, education, engineering, business, and public administration. Also includes terminal degrees formerly designated as "first professional," including dentistry (DDS or DMD), medicine (MD), optometry (OD), osteopathic medicine (DO), pharmacy (DPharm or BPharm), podiatric medicine (DPM), veterinary medicine (DVM), chiropractic (DC or DCM), or law (JD).

Terminal degree: the highest degree in a field: example, M. Arch (architecture) and MFA (master of fine arts).

	Full-Time	Part-Time	Total
11 a) Total number of instructional faculty	81	59	140
11 b) Total number who are members of minority groups	21	4	25
11 c) Total number who are women	40	32	72
11 d) Total number who are men	41	27	68
11 e) Total number who are nonresident aliens (international)	0	0	0
11 f) Total number with doctorate, or other terminal degree	69	24	93
11 g) Total number whose highest degree is a master's but not a terminal master's	12	35	47
11 h) Total number whose highest degree is a bachelor's	0	0	0
11 i) Total number whose highest degree is unknown or other (Note: Items f, g, h, and i must sum up to item a.)	0	0	0
11 j) Total number in stand-alone graduate/ professional programs in which faculty teach virtually only graduate-level students	0	0	0

12 Student to Faculty Ratio

Report the Fall 2016 ratio of full-time equivalent students (full-time plus 1/3 part time) to full-time equivalent instructional faculty (full time plus 1/3 part time). In the ratio calculations, exclude both faculty and students in stand-alone graduate or professional programs such as medicine, law, veterinary, dentistry, social work, business, or public health in which faculty teach virtually only graduate-level students. Do not count undergraduate or graduate student teaching assistants as faculty.

12	Fall 2016 Student to Faculty ratio	14 to 1	(based on 1410 students)
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and 100 faculty).

I3

In the table below, please use the following definitions to report information about the size of classes and class sections offered in the Fall 2016 term.

Class Sections: A class section is an organized course offered for credit, identified by discipline and number, meeting at a stated time or times in a classroom or similar setting, and not a subsection such as a laboratory or discussion session. Undergraduate class sections are defined as any sections in which at least one degree-seeking undergraduate student is enrolled for credit. Exclude distance learning classes and noncredit classes and individual instruction such as dissertation or thesis research, music instruction, or one-to-one readings. Exclude students in independent study, co-operative programs, internships, foreign language taped tutor sessions, practicums, and all students in one-on-one classes. Each class section should be counted only once and should not be duplicated because of course catalog cross-listings.

Class Subsections: A class subsection includes any subsection of a course, such as laboratory, recitation, and discussion subsections that are supplementary in nature and are scheduled to meet separately from the lecture portion of the course. Undergraduate subsections are defined as any subsections of courses in which degree-seeking undergraduate students enrolled for credit. As above, exclude noncredit classes and individual instruction such as dissertation or thesis research, music instruction, or one-to-one readings. Each class subsection should be counted only once and should not be duplicated because of cross-listings.

Using the above definitions, please report for each of the following class-size intervals the number of class sections and class subsections offered in Fall 2016. For example, a lecture class with 800 students who met at another time in 40 separate labs with 20 students should be counted once in the "100+" column in the class section column and 40 times under the "20-29" column of the class subsections table.

I3

I3	CLASS	2-9	10-19	20-29	30-39	40-49	50-99	100+	Total
I3	SECTIONS	16	64	42	19	6	2	0	149
I3		2-9	10-19	20-29	30-39	40-49	50-99	100+	Total
I3		0	5	10	0	0	0	0	15

<p>Liberal arts/career combination: Program in which a student earns undergraduate degrees in two separate fields, one in a liberal arts major and the other in a professional or specialized major, whether on campus or through cross registration.</p>
<p>Master's degree: An award that requires the successful completion of a program of study of generally one or two full-time equivalent academic years of work beyond the bachelor's degree. Some of these degrees, such as those in Theology (M.Div., M.H.L./Rav) that were formerly classified as "first-professional", may require more than two full-time equivalent academic years of work.</p>
<p>Minority affiliation (as admission factor): Special consideration in the admission process for members of designated racial/ethnic minority groups.</p>
<p>* Minority student center: Center with programs, activities, and/or services intended to enhance the college experience of students of color.</p>
<p>Model United Nations: A simulation activity focusing on conflict resolution, globalization, and diplomacy. Assuming roles as foreign ambassadors and "delegates," students conduct research, engage in debate, draft resolutions, and may participate in a national Model UN conference.</p>
<p>Native Hawaiian or Other Pacific Islander: A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.</p>
<p>Nonresident alien: A person who is not a citizen or national of the United States and who is in this country on a visa or temporary basis and does not have the right to remain indefinitely.</p>
<p>* On-campus day care: Licensed day care for students' children (usually age 3 and up); usually for a fee.</p>
<p>Open admission: Admission policy under which virtually all secondary school graduates or students with GED equivalency diplomas are admitted without regard to academic record, test scores, or other qualifications.</p>
<p>Other expenses (costs): Include average costs for clothing, laundry, entertainment, medical (if not a required fee), and furnishings.</p>
<p>Out-of-state tuition: The tuition charged by institutions to those students who do not meet the institution's or state's residency requirements.</p>
<p>Part-time student (undergraduate): A student enrolled for fewer than 12 credits per semester or quarter, or fewer than 24 contact hours a week each term.</p>
<p>* Personal counseling: One-on-one or group counseling with trained professionals for students who want to explore personal, educational, or vocational issues.</p>
<p>Post-baccalaureate certificate: An award that requires completion of an organized program of study requiring 18 credit hours beyond the bachelor's; designed for persons who have completed a baccalaureate degree but do not meet the requirements of academic degrees carrying the title of master.</p>
<p>Post-master's certificate: An award that requires completion of an organized program of study of 24 credit hours beyond the master's degree but does not meet the requirements of academic degrees at the doctoral level.</p>
<p>Postsecondary award, certificate, or diploma: Includes the following three IPEDS definitions for postsecondary awards, certificates, and diplomas of varying durations and credit/contact hour requirements—</p>
<p><i>Less Than 1 Academic Year:</i> Requires completion of an organized program of study at the postsecondary level (below the baccalaureate degree) in less than 1 academic year (2 semesters or 3 quarters) or in less than 900 contact hours by a student enrolled full-time.</p>
<p><i>At Least 1 But Less Than 2 Academic Years:</i> Requires completion of an organized program of study at the postsecondary level (below the baccalaureate degree) in at least 1 but less than 2 full-time equivalent academic years, or designed for completion in at least 30 but less than 60 credit hours, or in at least 900 but less than 1,800 contact hours.</p>
<p><i>At Least 2 But Less Than 4 Academic Years:</i> Requires completion of an organized program of study at the postsecondary level (below the baccalaureate degree) in at least 2 but less than 4 full-time equivalent academic years, or designed for completion in at least 60 but less than 120 credit hours, or in at least 1,800 but less than 3,600 contact hours.</p>
<p>Private institution: An educational institution controlled by a private individual(s) or by a nongovernmental agency, usually supported primarily by other than public funds, and operated by other than publicly elected or appointed officials.</p>
<p>Private for-profit institution: A private institution in which the individual(s) or agency in control receives compensation, other than wages, rent, or other expenses for the assumption of risk.</p>
<p>Private nonprofit institution: A private institution in which the individual(s) or agency in control receives no compensation, other than wages, rent, or other expenses for the assumption of risk. These include both independent nonprofit schools and those affiliated with a religious organization.</p>
<p>Proprietary institution: See Private for-profit institution.</p>
<p>Public institution: An educational institution whose programs and activities are operated by publicly elected or appointed school officials, and which is supported primarily by public funds.</p>
<p>Quarter calendar system: A calendar system in which the academic year consists of three sessions called quarters of about 12 weeks each. The range may be from 10 to 15 weeks. There may be an additional quarter in the summer.</p>

Race/ethnicity: Category used to describe groups to which individuals belong, identify with, or belong in the eyes of the community. The categories do not denote scientific definitions of anthropological origins. A person may be counted in only one group.

Race/ethnicity unknown: Category used to classify students or employees whose race/ethnicity is not known and whom institutions are unable to place in one of the specified racial/ethnic categories.

Religious affiliation/commitment (as admission factor): Special consideration given in the admission process for affiliation with a certain church or faith/religion, commitment to a religious vocation, or observance of certain religious tenets/lifestyle.

* **Religious counseling:** One-on-one or group counseling with trained professionals for students who want to explore religious problems or issues.

* **Remedial services:** Instructional courses designed for students deficient in the general competencies necessary for a regular postsecondary curriculum and educational setting.

Required fees: Fixed sum charged to students for items not covered by tuition and required of such a large proportion of all students that the student who does NOT pay is the exception. Do not include application fees or optional fees such as lab fees or parking fees.

Resident alien or other eligible non-citizen: A person who is not a citizen or national of the United States and who has been admitted as a legal immigrant for the purpose of obtaining permanent resident alien status (and who holds either an alien registration card [Form I-551 or I-151], a Temporary Resident Card [Form I-688], or an Arrival-Departure Record [Form I-94] with a notation that conveys legal immigrant status, such as Section 207 Refugee, Section 208 Asylee, Conditional Entrant Parolee or Cuban-Haitian).

Room and board (charges)—on campus: Assume double occupancy in institutional housing and 19 meals per week (or maximum meal plan).

Secondary school record (as admission factor): Information maintained by the secondary school that may include such things as the student's high school transcript, class rank, GPA, and teacher and counselor recommendations.

Semester calendar system: A calendar system that consists of two semesters during the academic year with about 16 weeks for each semester of instruction. There may be an additional summer session.

Student-designed major: A program of study based on individual interests, designed with the assistance of an adviser.

Study abroad: Any arrangement by which a student completes part of the college program studying in another country. Can be at a campus abroad or through a cooperative agreement with some other U.S. college or an institution of another country.

* **Summer session:** A summer session is shorter than a regular semester and not considered part of the academic year. It is not the third term of an institution operating on a trimester system or the fourth term of an institution operating on a quarter calendar system. The institution may have 2 or more sessions occurring in the summer months. Some schools, such as vocational and beauty schools, have year-round classes with no separate summer session.

Talent/ability (as admission factor): Special consideration given to students with demonstrated talent/abilities in areas of interest to the institution (e.g., sports, the arts, languages, etc.).

Teacher certification program: Program designed to prepare students to meet the requirements for certification as teachers in elementary, middle/junior high, and secondary schools.

Transfer applicant: An individual who has fulfilled the institution's requirements to be considered for admission (including payment or waiving of the application fee, if any) and who has previously attended another college or university and earned college-level credit.

Transfer student: A student entering the institution for the first time but known to have previously attended a postsecondary institution at the same level (e.g., undergraduate). The student may transfer with or without credit.

Transportation (costs): Assume two round trips to student's hometown per year for students in institutional housing or daily travel to and from your institution for commuter students.

Trimester calendar system: An academic year consisting of 3 terms of about 15 weeks each.

Tuition: Amount of money charged to students for instructional services. Tuition may be charged per term, per course, or per credit.

* **Tutoring:** May range from one-on-one tutoring in specific subjects to tutoring in an area such as math, reading, or writing. Most tutors are college students; at some colleges, they are specially trained and certified.

Unit: a standard of measurement representing hours of academic instruction (e.g., semester credit, quarter credit, contact hour).

Undergraduate: A student enrolled in a four- or five-year bachelor's degree program, an associate degree program, or a vocational or technical program below the baccalaureate.

* **Veteran's counseling:** Helps veterans and their dependents obtain benefits for D(hoump. M/TTfETQB3pTDfor D(hoump. M/ 228.6001 Tpi56 180.0619uitio654 TD((

Volunteer work (as admission factor): Special consideration given to students for activity done on a volunteer basis (e.g., tutoring, hospital care, working with the elderly or disabled) as a service to the community or the public in general.

Wait list: List of students who meet the admission requirements but will only be offered a place in the class if space becomes available.

Weekend college: A program that allows students to take a complete course of study and attend classes only on weekends.

White: A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.

* **Women's center:** Center with programs, academic activities, and/or services intended to promote an understanding of the evolving roles of women.

Work experience (as admission factor): Special consideration given to students who have been employed prior to application, whether for relevance to major, demonstration of employment-related skills, or as explanation of student's academic and extracurricular record.

Financial Aid Definitions

Awarded aid: The dollar amounts offered to financial aid applicants.

External scholarships and grants: Scholarships and grants received from outside (private) sources that students bring with them (e.g., Kiwanis, National Merit scholarships). The institution may process paperwork to receive the dollars, but it has no role in determining the recipient or the dollar amount awarded.

Financial aid applicant: Any applicant who submits **any one of** the institutionally required financial aid applications/forms, such as the FAFSA.

Indebtedness: Aggregate dollar amount borrowed through any loan program (federal, state, subsidized, unsubsidized, private, etc.; excluding parent loans) while the student was enrolled at an institution. Student loans co-signed by a parent are assumed to be the responsibility of the student and **should** be included.

Institutional scholarships and grants: Endowed scholarships, annual gifts and tuition funded grants for which the institution determines the recipient.

Financial need