

The University policy is to issue an M grade automatically when the instructor does not submit a grade for a course. Missing grades which are not cleared within the next academic semester, including summer semester, will be converted to "M/F" grades or "M/U" grades. M/F and M/U grades are computed into the students' Grade Point Averages.

in order to be cleared for program benchmarks such as internships, qualifying or comprehensive exams, admission to doctorates (on track) - 6.0 Tc 0 Tw 3.826 6.913()Tj/TT1 1P A/CID 5 BD11 /C20 1Tf-0.002121.04 32

Comprehensive Exam

: All Master's and Education Specialist students must take and pass a comprehensive exam in their final year of study.

: All applications turned in after the deadline must also have the Late Graduation Application Form attached, with an additional copy of the form sent to the College of Education Graduate Support Office. Students who turn in their application late are not guaranteed to have their name printed in the commencement brochure, and their final transcripts and/or diplomas may be delayed.

: If a student has submitted a graduation application and later determines that they will not be graduating in that semester, they will need to submit a withdrawal form as soon as possible to the COEDU Graduate Support Office.

: If you plan to participate in the graduation ceremony, there is a separate application to complete. The application can be accessed at <https://www.usf.edu/commencement/index.aspx>. Your name as shown in the Commencement Brochure is provided by the University Registrar's Office. For name changes, please contact the Registrar's Office directly.

: Once all degree requirements have been certified as complete for the semester it will take approximately 6-8 weeks for your diploma to be mailed to you and for your degree to post to your transcripts.

College of Education Website: <https://www.usf.edu/education/index.aspx>

COEDU Graduate Support Office Homepage: <https://www.usf.edu/education/graduate/graduate-support-office/>

USF 2023-2024 Graduate Catalog: <https://catalog.usf.edu/index.php?catoid=20>

Office of Graduate