

**USF-PAMC PROCEDURES**  
**Agreed at the September 16<sup>th</sup> Meeting 2022**

**INTRODUCTION**

USF Health Vice President and Dean of Medicine Dr. Steven Klasko and Professor of Music and former Associate Dean of the College of Performing Arts, Sang-Hie Lee called the first meeting of the USF- mission is to

ing arts medicine through education, research, and service.

**MEMBERSHIP**

meet monthly to discuss ideas, progress-on-hand, and conference preparation issues.

These meetings will be devoted to a social event featuring a member or guest presentation.

volunteer to work on various jobs throughout and during the biennial conference.

register for the conference with a promo code at no cost.

will be a Director and a Co-Director who will play the executive leadership role of USF- until a replacement is necessary.

will volunteer for various committees: Conference Executive Committee, Program Committee, Outreach and Marketing Committee, Food Committee, Continuing Education (CEU) Committee, and Arts and Society Committee. Committees will bring their work report, and recommendations to the monthly meeting, making decisions in a consensus-building

MC is an independent organization housed in the School of Music and the College of the Arts. As such, we are supported by the School of Music and COTA in our mission with in-kind support and the use of facilities.

MC is an interprofessional organization that bridges the arts and health communities. As such, USF Health, its colleges, and The Student Health Center support us with in-kind financial support.

**FOUNDATION**

As such, funds from colleges and individuals and conference proceedings overflow are saved in USF-Foundation. The money may be used to fulfill the USF-PAMC Goals, such as Graduate Stipends, payment for conference deficits, unusual keynote speaker expenses, administrative and continuing education.

- USF-PAMC Foundation money shall NOT be used to support member research.
- School of Music administration shall NOT have access to the USF-PAMC Foundation money WITHOUT the authorization of USF-PAMC.

### **KEYNOTE SPEAKERS**

- We will follow the PAMA tradition of inviting keynote speakers with prominent names in multiple fields worthy of the highest recognition.
- The same individual shall not be invited repeatedly unless there is an unusual circumstance.
- Any member can recommend a keynote speaker with a brief vita and statement, and the entire body will discuss the merits of each individual in the consensus-building decision process.
- Following Dr. Lederman's recommendation, USF-PAMA will not spend money paying for a high-cost individual for a keynote. Housing and discounted registration will be awarded to express our respect and appreciation.

### **BIENNIAL GOALS**

The year 2022-2024 Goals:

- Establish Structural and Operational Procedures
- Publish Quarterly USF-PAMC Newsletter
- Establish External Support Structures
- Modify mission and goals
- Explore NIH Grant Opportunity – Research, Education, and Service
- Ph.D/DMA Program in Concentration on Healthy Musician Performance
- Establish Scholarship Fund to support a Ph.D/DMA proposal
- Expand our interest to *mental health* and *arts in medicine* that can contribute to humanity and society.