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- V. T&P Letter Survey-Dr. Cavendish and Dr. Manning presented the online survey regarding the issue of confidentiality of the letters for Tenure & Promotion. It was decided that a few minor adjustments were needed. Dr. Cavendish will fix and forward to Council by e-mail.
- VI. Library issues. Dr. Christine Probes brought up concerns regarding library renovations, which are being made to accommodate a math lab and other student services on the second floor. She was told that certain periodicals would not be available during the summer for use, and might perhaps be stored off site and so unavailable on a more permanent basis. Moreover, carrel use will be interrupted. She also reported that the Library Council was not informed of these facts. Evidently, CAS Library Committee was also not consulted, as it has not met this year at all. It is unclear whether any thought was given to housing these student service facilities in another place, such as the Marshall Center. It was decided that we have too little in the way of clear information as to the facts or process, and that Dr. Manning should contact the Library Committee to determine and present these facts to the Council, and at the Spring Assembly.
- VII. Chair review procedures-Dr. Cochran stated that this is coming along quite well.
- VIII. Old business-no old business.
- IX. New Business-Dr. Cochran noted that the Chairs were notified to re-do Department Governance Documents to coincide with the College Governance Document.

X. Meeting adjourned.